



MCAST

Final Late Course Applications – against a late non-refundable fee – Admissions 24/25

**important information to be read and understood,
prior to filling in of online form**

This online form is ONLY to be made use of in the following circumstances:

- Between Monday 07 and Friday 11 October at 5pm – no further applications beyond this deadline will be accepted (irrespective of reason presented);
- Applicant has an active and valid Eid linked to the applicant's Maltese ID Document – if Eid is not active, no application can be considered;
- Applicant must have all the necessary entry requirements for the course s/he wishes to be considered for – there is no Maturity Clause process (last opportunity was 14th August 2024) and no room for mapping or comparability with the clearly set entry requirements – view MCAST Prospectus 2024/25 for information about entry requirements
- Not all courses will be getting applications.... in this late applications' window, there are a number of courses which have been oversubscribed, and to this effect applications cannot be considered for these courses.

Further info:

- ✓ <https://mcast.edu.mt/application-online-ft-mcast-courses/>
- ✓ <https://mcast.edu.mt/full-time-programmes/>

Kindly ascertain that this online form is filled in properly and correctly. If information in this form is missing or incorrect, MCAST will not be in a position to process such late application.... Irrespective of the reason provided.

Depending on volume of late applications coming in, this form may take up to 10 working days (from the moment the late application fee is acknowledged as having been received) to be processed – MCAST ARD will be doing its best to process at a much earlier time.... however this depends on a number of conditions including the type of documents uploaded, information clearly provided, etc

The application process can only take off when the Eur 50 late admission non-refundable fee would have been paid to MCAST Finance Department (and a confirmation of payment will reach ARD), according to the invoice which will be provided by same MCAST Finance Department. Invoice will be communicated to the email address/es provided in this form.

The process which is followed includes:

- Applicant fills in this online form to express interest in submitting a late application (in terms of the parameters explained above)
- The MCAST Finance Department will issue an Invoice
- The applicant is kindly asked to pay the Eur 50 late non-refundable fee at the earliest – as per directions provided on Invoice
- When the payment is cleared, the MCAST Finance Department will acknowledge receipt
 - If the applicant already has an account / profile on MCAST CMIS, action will be taken by MCAST ARD, in order for an application to be created on his/her behalf (based on the information provided in the online form and the eligibility documents in hand), and processed accordingly
 - If the applicant does not have an account / profile since s/he is applying for the first time at MCAST (especially over the past five years), s/he would need to create his/her MCAST CMIS profile using his/her active and valid EID as well as uploading all the required scans of certificates, result slips, etc, whilst submitting application for course. MCAST ARD will be in touch with these particular applicants to guide in the process, after acknowledgement of receipt of late non-refundable fee is available.

October 2024