

• Learner Exit and Graduation

• Admission & RPL Board

• Quality Management Support

Maritime Centre & Aviation

MCAST BOARD OF GOVERNANCE FRAMEWORK (BOG)

Staff **Public Relations** Conflict of Travel and Precincts and Health and People Development Support Stores Procurement and Interest and Expense Facilities Services Management Safety Management Communication Work Ethics Claima Management Progression Exhibiting Fixed Assets Third Party Information Data Admin CCTV Grievance Student and Finance Technology Protection Collaboration Rureau SOP Projects Accounting **Administrative Processes** MCAST INTEGRATED QUALITY MANAGEMENT SYSTEM – KEY PROCESSES **ACADEMIC PROCESSES CORPORATE QUALITY SYSTEM PROCESSES ACADEMIC & STUDENT SUPPORT PROCESSES** Management Administration of the Measurement, Analysis Curriculum Design, Development, Approval and Realisation of Services Responsibility QMS and Improvement Cyclical Review of VET Programmes/Courses • Customer Satisfaction Control and planning of design, development and • Management Review Internal Audits approval of VET programmes Responsibility and Authority • Control of non-conforming Management Identification of the internal and external stakeholder • Management Representative services Commitment requirements Internal and Document and • Continual Improvement Customer Focus Inputs to the design and development process Data Control Analysis of data Quality Policy Outputs form the design and development process • Identification, control and Corrective Action Quality Planning Review of the design and development process traceability of Quality Records · Preventive Action Verification of the design and development process • Public Information Monitoring and Measurement Programme Approval of Processes Realisation of Learner, Admission, Realisation of Learner Support Realisation of Services to Realisation of R&I Realisation of Programme and Course **AWBL Exit and Graduation processes** Services Industry Activities Marketing of courses • QA of teaching, learning & assessment Personal Counselling Services Vocational Guidance Services • Enrolment and Admission of Learners Assessment feedback Accreditation of Prior Experiential Internal Verification Student Liaison Office • Policy for Research and Programme/Course Planning and • Learning Support Unit Learning Innovation Admission of Mature Learners Delivery • Inclusion Education Unit • Part-Time Courses Apprenticeship MCAST Research Ethics • Exemption of Units Resources Library & Resources Learning Bespoke Courses Work Placement Committee • Student attendance and extenuating Academic & Disciplinary Boards Centre Partnerships Internship Institute Research Student feedback • Student Representation circumstances Committee Passage of results • External examiners Chaplaincy

MCAST QA Dept / Updated Sept 2023

• Hardship funds

Wellbeing Hub