

Expression of Interest – Gazebos and Marquees Rental – Freshers' Week

MCAST is seeking companies to express their interest in supplying gazebos and marquees for this year's Freshers' Week. We require a variety of gazebos and marquees sizes to accommodate our needs, namely the following:

1. 3m x 3m
2. 4m x 4m
3. 12m x 8m
4. 20m x 8m
5. 30m x 20m

All gazebos and marquees should include the four side walls.

Our event is scheduled to take place from the 7th of October, 2024 till 11 th October 2024. (7, 8, 9 October 2024 – MCAST Paola Campus, 10 October 2024 – MCAST Mosta Campus and 11 October 2024 – MCAST Gozo Campus). These gazebos and marquees will be used as stands for our stakeholders.

We kindly request the following information as part of our expression of interest:

1. Total number of gazebos and marquees available: Please confirm the total number of available gazebos and marquees in different sizes (3m x 3m, 4m x 4m, 12m x 8m, 20m x 8m, 30m x 20m) for the requested dates (7-11 October 2024). For the 20m x 8m and 30m x 20m, include cost for PVC flooring, grey carpet and (raised) flooring to level ground.
2. Pricing: Provide a detailed quotation for each gazebos and marquees size, including any additional costs related to setup, delivery, and pickup.
3. Installation: Gazebos and marquees would need to be set up as follows:
 - MCAST Paola Campus – by Thursday 3 October 2024
 - MCAST Mosta Campus – by Tuesday 8 October 2024
 - MCAST Gozo Campus – by Wednesday 9 October 2024
4. Maintenance and Support: Outline any maintenance and support services included in the rental, such as repairs or replacements in case of damage.
5. References: Please provide references or examples of events where your company has supplied gazebos and marquees in the past.

Please send the requested information to events@mcast.edu.mt by not later than Friday 29 March 2024. If you have any questions or require further clarification, please do not hesitate to contact us.

We appreciate your prompt attention to this expression of interest and look forward to the possibility of working with your company to make our Freshers' Week a success.