

Form A (new application) ... **How to Accept Offer – a quick guide**

Screenshots in this guide, may not necessarily be identical in content to what you will be viewing on your screen at the respective stage of the process

You are kindly asked to Accept or Reject the offer within a few days from when you receive the Acceptance offer in your email inbox.

It is important that you read and keep note of the Acceptance Offer text sent to you.

In your email inbox, you will receive an email similar to what is shown hereunder ... please read that email and take the required action... this is a simple task which will take less than a minute... but it is important that you understand it properly



Acceptance Offer for full time studies during Academic Year 2021/22 – Form A Inbox x

 No-reply MCAST no-reply@mcast.edu.mt via@eu.mailgun.org
to me

8:26 AM (1 minute ago) ☆ ↶ ⋮

MCAST

For the gentle attention of:

Classter Test1
1122334L

AG1-01-21 | Introductory Certificate in Animal Husbandry and Horticultural Skills Year 1

Acceptance Offer (Form A) – for Academic Year 2021/22 – **Full-Time** programme of studies

How to Accept or Reject the Acceptance Offer being made (Form A):

Now that your Online Application (Form A) for the above mentioned full-time course, has been processed, it is a pleasure to inform you that you are being offered the possibility to accept or otherwise, this offer, to start off your studies at MCAST on the programme of studies, mentioned above.

To this effect, you are kindly asked to log in to your CMIS Account by doing the following steps:

Go to <https://mcast.classter.com>

Go to: <https://mcast.classter.com>

From the email received, please copy and paste your username and password
You will note that the username in the email sent to you, is your Classter account name.

NOTE: If you were already an MCAST student and you already have an MCAST email account, when you use this account as your username, the system will automatically substitute it with your MCAST email account and you have to use your MCAST email password and NOT the supplied pin.



MCAST

Welcome to the MCAST Student
Management Information System -
Merhba!

Next

Ελληνικά | English (UK) | English (US) | Deutsch | Français | Español
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MCAST

Welcome to the MCAST Student
Management Information System -
Merhba!

Enter your credentials below

[Forgot password?](#)

Login

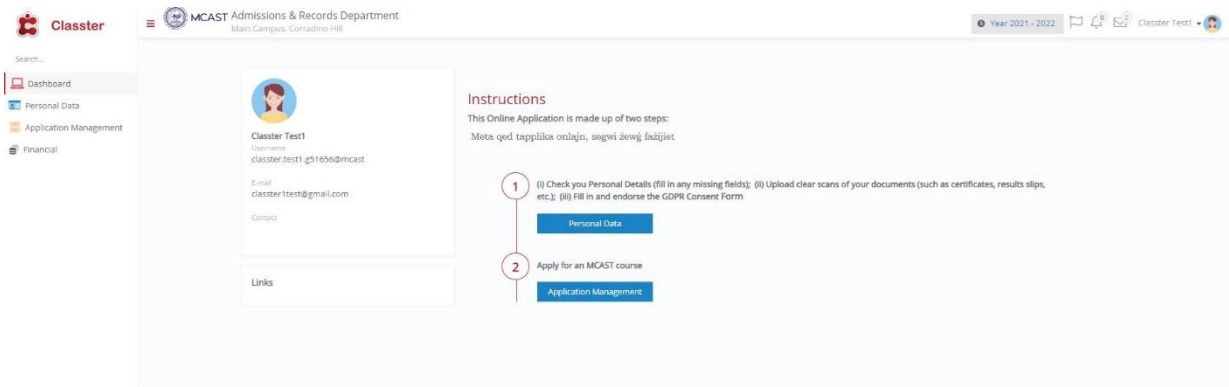
Ελληνικά | English (UK) | English (US) | Deutsch | Français | Español
| Lietuvių | العربية - مصر | Български

Always see that you are in year 2021/22 – if not... please click on the year 2021/22

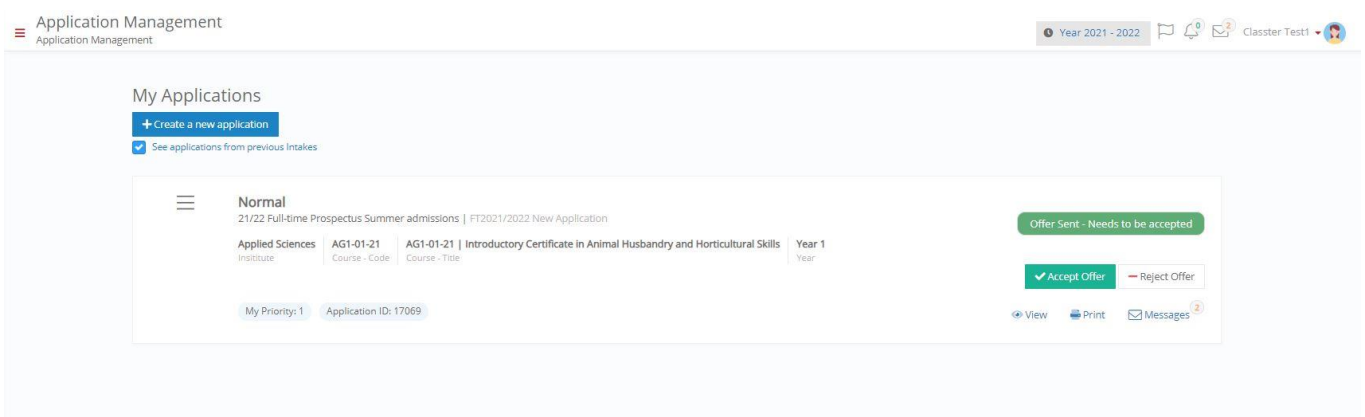
Select Academic Year

Year 2021 - 2022

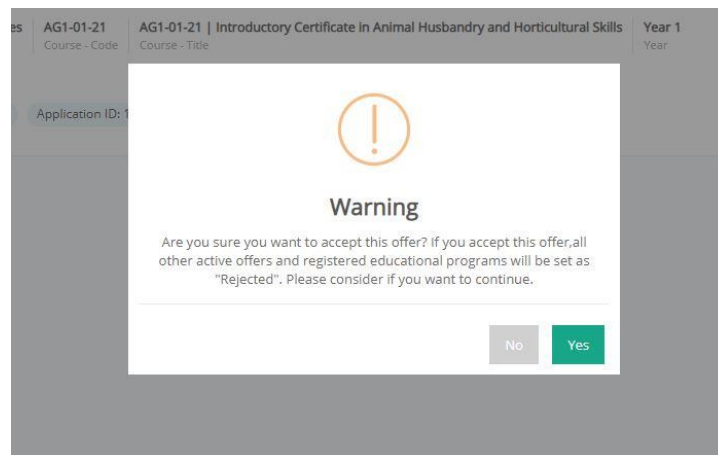
Logout OK



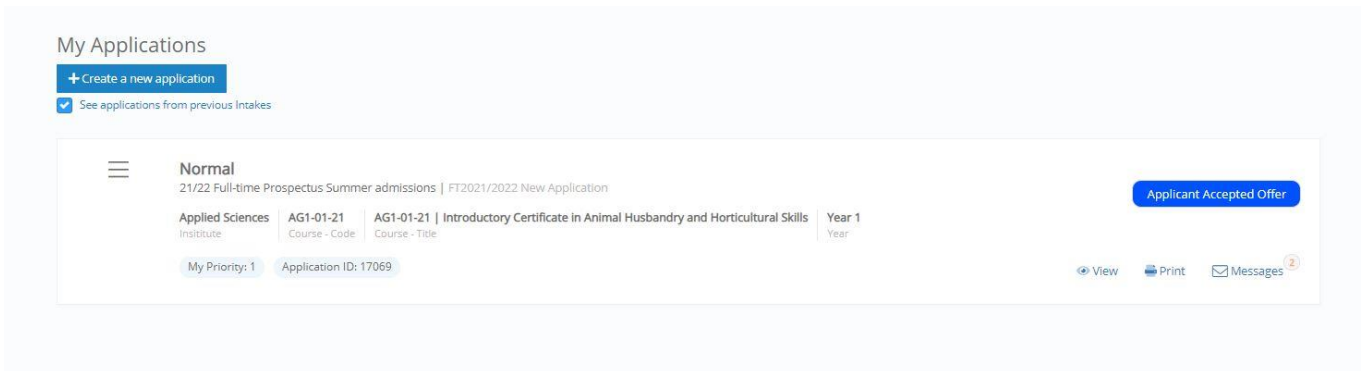
The remaining steps are simple to follow... so please guide yourself by these screenshots. This is the next screen you will find...click on **Accept Offer** green button after that you check that the details in the screen are correct and are what you are actually accepting.



Confirm by clicking on Yes



You will then get the acknowledgement “Applicant Accepted Offer” on your screen.



We thank you for again choosing MCAST to further your studies. We will all be doing our best to provide you with a positive learning and formative experience.

Should you require any further assistance in regards to online applications, you may wish to send an email to mcast7888@mcast.edu.mt

Please provide your full details (including your full name and surname, your ID Number and the course you are applying for). Explain the issue you are encountering and wherever possible please provide screenshots to support your explanation / requests. We will reply to your email communication, in due course.



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OFFICE OF THE REGISTRAR
Admissions and Records Department